



2022 AGM AGENDA

DATE: OCTOBER 22, 2022

TIME: 12:00PM (approx 3hrs)

LOCATION: TEMPLE HILL MX TRACK

ZOOM: <https://us02web.zoom.us/j/82744926178?pwd=aFFwQ2k2Y1BWaDZadDQ3b0lrcXYxdz09>

MEETING CALLED TO ORDER BY:

Board: Stephen Foord, Brody Bley, Melissa Harten (Zoom)

MEMBERS PRESENT:

Jannie Lamontagne, Robert Miller, Maty Chapman, Cole Chapman, Corey Ireton, Dean Ireton, Tom Brodrovics, Sherry Crow-Swords, Matt Kent, Keith Routley, Bryce Schrage, John Bader, Dennis Kaltenbrunner, Leighton Fehr, Kyle Huff, Camryn Forrest, Dennis Miller, Ben Crow-Swords, Calvin Plum, Tyler Plum, Arjan Spelt, Woulien Spelt, Amanda Gimber, Rob Gimber

NON-MEMBERS PRESENT:

Zoom: Howard Lawrence, Ryan Miller, Jason Schrage, Brittany Schrage, Jon Greeves, R.Lee, Andrew Cradduck, Devin Latawicz, Jan Van Haastert, Shane Eyre, Andrew Chuckrey, Brett Fazzio, Neil Jesse, Monique Stewart, Alex Catchpaugh

AGENDA:

- A. Review of key AGM and Board meeting points from previous season
- B. Treasurer report -
- C. Motions
- D. Open Floor

A. Review of key AGM points from previous season - adopted

- 1) Entry Fees
 - i) Stayed at \$50/\$35 pre-entry, \$60/\$40 race day. Tried to implement a fast lane slow/ lane to encourage pre-entry. Typing information from race entry forms into the scoring computer in the morning is what halts the progress of the sign in line.
- 2) Race License/Online Pre-entry
 - a) First year using the online platform Motorsportreg.com. Significantly decreases the workload for volunteers, they charge a fee of 5.5%. The system is smart enough to assign only available race numbers and only paid members can use the system to pre-enter events. Includes online waivers. All this used to be manually verified by a volunteer which took over 100 hours a season.
 - b) 2.2 Rider Numbers -The deadline to retain your previous race number is **February 29th** of every year by purchasing a new license. After this deadline passes, all numbers that have not been retained will be available to other racers. This will be done on Motorsportreg.com
- 3) New Scoring system - Motosponder
 - a) Paid position again for 2022
 - b) first year learning the program and its abilities
 - c) Bike badging is an issue, people not using the temporary numbers given. If a rider's RFID tag did not scan, they could then not be entered manually because the number on their bike was not registered in the scoring computer. This required a bunch of editing at the end of every event to confirm who the rider was, confirm lap times with the backup scorers, and then alter the results. Unnecessary work, that can be avoided by correct badging.
- 4) Alberta Offroad Race licence
 - a) Current membership 794 full year members (262 New for 2022 season online, the rest carried forward from covid 2020/2021)
 - b) Collaboration with Second Gear Club to have one membership fee for both series and riders are free to enter all events. \$40 kickback paid to SGC from each membership for riders that declared SGC as their primary club. A true member count will be in 2023 as there are no carry forward licences.
 - c) SGC to have their AGM in November and we will continue to discuss with their board and evaluate any feedback and ideas for 2023. We need a volunteer from both sides to manage this collaboration.

- 5) WOC (Western Offroad Championship)
 - a) The original CXCC (Canadian Crosscountry Championship) was disbanded
 - b) The AMSA/ PNWMA had to work together at the last minute to pull something together for the 2022 season.
 - c) Both series are sharing the cost of trophies
 - d) First year growing pains and constructive feedback moving forward into 2023. We encourage more people to volunteer to help with this, two people did this work for 2022.

B. **Treasurer Report**

- a. Savings/Chequing to date 20,773.87/ \$8334.50- **adopted**
- b. Expenses/Income review -**adopted**
- c. 2023 Budget Approval -**APPROVED**
 - i. Purchase a second sign in computer/scanner for 2023 season, this will speed up registration, but requires someone to commit to learning to the position (paid) **APPROVED**
 - ii. We need to seek legal counsel to review insurance waivers. **APPROVED**
 - iii. Purchase arrows for clubs? **APPROVED**
 - iv. **TO FINALIZE COST OF BANQUET AND EMAIL TO MEMBERSHIP**

C. **2023 VACANCIES**

We really need some new people from the membership to get engaged and volunteer for the following positions.

1. President - as described below in Board of Director Roles **NO NOMINATIONS - VACANT**
2. Website Director - This is a voting position on the board that requires attending meetings. The portfolio for this position is to keep our new website updated with current information. (ie race calendar, race posters, updated rulebook from AGM etc etc)
 - a. **Melissa Harten Nominates: Leighton Fehr ALL IN FAVOR**
3. One more member for a Rulebook review Sub-committee. Chaired by the competition committee Director. A working group to conduct a full review of the rulebook wording to create clear and concise definitions. This is to be completed this winter in preparation of the 2023 season.
 - a. **Thank you Jason Nayel & Sherry Crowe-swords for volunteering TOM BODROVICS, Garret Payne (Corey Ireton, but only for kids class rules)**
4. WOC - We need volunteers to be on a working group to help with planning and implementing this new Championship. **TOM BODROVICS, Sherry Crow-Swords, Amber Bley**
5. **SCORING Team** - PAID position. \$560 per event. AS IT STANDS, we do not have anyone to score the races for the 2023 season. We are looking for one or more people who are willing to learn the system (paid training). If more than one person learns the system, then the season can be split up amongst the team members how they choose.
 - a. We need alternate ideas if we do not fill this role.
 - b. **NO NOMINATIONS**
 - c. **OPTION 1 - JOB POSTING TO GENERAL PUBLIC. SUMMER STUDENTS ETC. MIGHT HAVE TO PAY TRAVEL**
 - d. **IF OPTION ONE FAILS, TRY OFFERING WORKER POINTS FOR SCORING AN EVENT - BEST FINISH PLUS TWO POSITIONS**
 - e. **LAST OPTION - EACH RACE WILL HAVE TO DESIGNATE A VOLUNTEER TO LEARN**

D. MOTIONS

- a. **1.5.1 Race Entry Fees. Melissa 2ND JAYSON SCHRAGE - ONLINE 10/10 All in Favor in person**
- i. Motion: move all yearly single/family membership sales to online only. It's easier than ever to purchase this online pre-event, and it will free up our race office admin to move over to the scoring tent and focus on handing out the correct badging to any rider that needs it. This will also remove the workload of a volunteer having to go into the system post race, to manually enter the new riders into motorsportreg. Both AMSA/ SGC riders who purchased onsite were instructed to go online after to create an account and choose a race number, and no one was doing this. This creates problems.
 - ii. Motion: Change Entry fee structure to remove Day Licence sales onsite. For 2022 we tried something new and gave all the Day License money to each club to help with their costs.
 1. Stays the same Member Pre-entry \$50/\$35 & Onsite: \$60/\$40
 2. Non-Members (Day Riders) Race Day Entry Saturday \$100/ Sunday \$70 (Includes day licence fee direct to promoter) **ONLINE 9/10 All in Favor in person**
- b. **2.3.3 badging enforcement. Shane**
- i. Motion - in addition to the 5 min penalty, riders without proper badging must start with their bike facing backwards and with the rider straddling the front tire. **NOT SECONDED - stricken**
 - ii. Motion - Clubs not enforcing the badging requirements to be fined \$500. **NOT SECONDED - stricken**
 - iii. **NEW MOTION: ANY RIDER NOT BADGED PROPERLY WILL BE PULLED FROM THE LINE AND IF NOT IN THE SCORING COMPUTER because of improper badging it is not the scoring teams job to look for them and THEY ARE DNF - amber to have correct wording**
PROMOTER HAS THE AUTHORITY TO REMOVE IMPROPERLY BADGED RIDERS FROM THE START LINE, IF THEY HAPPEN TO START THE RACE, THEY WILL RECEIVE NO POINTS AND THE RACE RESULT WILL BE DNF
- c. **3.3.3 Starts are DEAD ENGINE with Hands on Bars; at the discretion of the promoter. Shane**
- i. motion - starts are dead engine with hands on head. **ONLINE 10/10 Amend rule book to better reflect rule**
 - ii. motion - add rule that Promoter to ensure ALL bikes, regardless of the class currently starting, have dead engine's prior to the start of any class. This is to not only verify the dead engine starting procedure is being followed but allow the class starting to hear the air horn. **ONLINE 10/10 Amend rule book to better reflect rule**
- d. **2.2 Rider Numbers. Shane**
- i. Motion - Rider numbers can be used once per class. Use the same seniority rationale as is currently in place for keeping your number year over year as long as you renew your licence by the required date. For the first year opening up new number availability, use a seniority rule of the previous years championship placing in the class if multiple people are requesting the same number to decide who gets it.
NOT SECONDED - stricken
- THIS DOES NOT WORK WITH OUR SCORING SYSTEM, THE COMPUTER DOES NOT ACCEPT DUPLICATES**
- e. **3.6 Start Order**
- i. Motion: Womens Expert to start behind Vet Master. This is a payout class and the top women's class so why are they starting at the back of the A classes. **Stephen APPROVED**

- ii. Motion: Womens Intermediate to start in front of Juniors. While many of the juniors have a fast trail pace, technical skills are lacking and create large bottle necks in front of us. **Cristal OPPOSED 12 yes, 26 opposed**

f. **2.0 Class Changes**

- i. Motion: Womens Expert to be renamed Womens Pro. We are recognized in all other racing communities as Womens Pro, it's time Alberta (who has some of Canada's best off-road women) recognize it too. **Kristen APPROVED Approved**
- ii. **Pro classes to return to a payback payout structure - the payout will no longer be a mandatory amount from the promoter and will instead come from entry fees in each class. All entry fees, minus the \$5 rider levy will be paid back to the class top 5 finishers.**
- iii. **"PEEWEE BEGINNER: New racers with limited riding skill set 10" wheel size restriction. They will race on a separate course appropriate for learning and bike size".**
Motion: to further clarify by stating "a maximum front and rear 10" wheel size" this was a concern that was brought up at Tombstone as well as mclean creek prior to the races yet larger wheeled bikes were allowed to be in those races although they were not allowed at others. **Garrett NOT SECONDED - stricken**
- iv. **NEW MOTION: TO RE-EVALUATE THE ENTIRE PEEWEE STRUCTURE AND DETERMINE APPROPRIATE SKILL SETS, BIKE TYPES AND SIZE. Working group Brody Bley, Corey Ireton, Amanda Gimber**
To be sent out to all membership for voting on survey monkey
- v. Motion: ban training wheels from pee wee beginner races. This is a hazard and safety concern for the kids on the track. Not only do training wheels make it impossible for the kids to make it around most tracks, it's also dangerous to all the kids that are on the course with them. **Garrett APPROVED Approved**
- vi. Motion: ANY bikes (such as full size or electric pedal bikes) other than racers and official sweepers can not be on the pee wee courses during races. This is another safety concern, almost every race this year there were parents or family, friends, spectators on the course with bikes, and in some cases impeding the racers. **Garrett APPROVED - this may be already in the rulebook and we have lacked on enforcement this year back to racing**
- vii. **2.1 If you are 17 years of age on January 1st, you are no longer eligible to participate in the Kids classes. Only Kids Expert riders that also meet the requirements of the adult junior class may race in both classes.** Motion: to add wording into the above, for a crossover year option of Kids Expert and Ladies Intermediate. **Ada APPROVED Approved**
- viii. New Class:
 - 1. Motion: to divide the ladies junior class by age with an under/over 30. Both would race on the same course on the same day and time. The ladies junior would be from ages 13-29 and then create a ladies 30+ class for those over 30. This gives the younger group a competitive stepping stone to ladies intermediate and the older ladies a place to race competitively amongst themselves in their comfort zone. **Sherry OPPOSED**
 - 2. I propose in the future (as more ladies advance from intermediate) to have a ladies Expert AND ladies Pro class. I understand that these classes may not have many participants today, however in the next 5 years they will grow substantially. **Cristal APPROVED Motioned to have this a current proposal not a future proposal and have this effective 2023 by Ben, Seconded by Stephen - 18 approved, 4 opposed PASSED**

g. **1.1 Definitions HS/XC/Hybrid:**

- i. Motion: define a minimum track length for kids and ladies beginner and kids junior race courses should have a minimum track length as a requirement for amsa races. The dirty moose was a huge disappointment with such a short race course and with that many participants it made the race not fun or worth it. **Garrett OPPOSED - will be discussed at promoters meeting**

h. **Rule 3.1.1 Pre-Riding and 3.1.2 Pre-riding protests**

- i. Motion: for these two rules to be abolished because of a few reasons. They are not fairly enforceable. Local riders have home "track" advantage. This detracts from travelling riders to be competitive and for them to enjoy more of Alberta's great riding areas while on the road. One could also argue that flaggers also have an home track advantage, however I could agree that this is a perk of flagging and should be up for discussion either way. On the flip side of this, I do understand that some areas we race in are only open for that event due to environmental impacts and jurisdictional laws. These could be clarified on the Race Advertisements / Posters. **Devin OPPOSED - its illegal to ride undesignated trail Opposed**

Everyone would like to pre-ride, but this should be decided by promoters. Most TFA's use undesignated trail that is approved only for the event. We can not risk losing these races by promoting pre-riding of the courses. People don't read posters or posted event information so we need to be clear.

i. **3.2 Course Marking - Hazards and wrong ways will be marked in yellow ribbon and wrong ways may also be marked with a "W".**

- i. Motion: to change "Hazards and wrong ways will be marked in yellow ribbon and wrong ways **beyond the ribbon must** also be marked with **two or more** "W". **OPPOSED Opposed**
- ii. Motion: to add a rule of deflagging in some capacity to avoid errors of connecting onto old trail. **NOT SECONDED - stricken. already in the rulebook**

E. **OPEN FLOOR: if time allows discussions:**

**sprint enduro event - received well by all in attendance
review dead checks for consistency at promoter meeting
advertise hard enduro if it's going to be hard**

F. **MEETING ADJOURNED:**

To all our members: Our riding community continues to grow year over, and many hands make for light work. Please volunteer for a task with AMSA, join your local riding club and support trail maintenance, and help keep these races going by contacting race promoters well in advance of the event and see how you can lend a hand.

PRESIDENT

- Licencing
- Schedule/Chair meeting (minimum 3 per year)
- Oversee Action Items are being completed and directors are completing their functions.
- Aohva liaison
- Scoring Liaison

- Must audit accounting for annual return

VICE PRESIDENT / RACE DIRECTOR

- Liason for promoter questions
- Schedule race calendar - work with promoters and report to the board
- Update Promoter Pack
- Chair a Promoter Meeting
- Alberta coordinator for the Western Offroad Championship

TREASURER

- Update ledger
- File Annual Return
- Deposit funds
- Accept etransfers
- Create invoices
- Track scoring costs, rider levy, promoter budgets, series budget
- Banquet expenses

SECRETARY

- Respond to emails or forward to appropriate director
- Schedule meeting venue (in person or zoom)
- Add action items to the list from emails or meetings
- Create AGM agenda
- Update rulebook and forms

MEDIA DIRECTOR

- Ensure the website is updated with information from meetings, race calendar, and AGM. Forward to our web hosting company for help if needed..
- Ensure Social Media is being updated with race posters, race results, race pics, and promoting our series sponsors. Jordana Clark will continue to make all posts on the two platforms

INSURANCE DIRECTOR

- Confirm annual Directors & Officers and general liability Insurance policy
- Event insurance for each promoter
- Confirm waiver requirements and protocol

COMPETITION COMMITTEE DIRECTOR

- This person will be the direct point of contact for all protests and promoter concerns.
- Manage a competition committee of 5-6 people that will need to attend the races to resolve rulebook infractions, protests, and any issues that may arise at the event.
- Assess the need for yearly advancements letters, and discuss with the committee.
- 2022 Competition Committee: Brody Bley, Geoff Jilg, Josh Boland, Kristen Broderick, Brett Fazzio, Marco Cussigh, Gord Froese, Neil Jesse. Thank You!

SPONSORSHIP DIRECTOR

- September to November: seek out series sponsors for the following season. The tier system is a guide.
- September: Organize Banquet trophies and rider prizes with the help of the treasurer or a sub committee. Thank You poster/trophy made for title sponsor.

RACE OFFICE ADMIN

- This person needs to be at every race
- Sell Licenses
- Race entry forms, insurance waivers, event invoice, protest log book, Rulebook.
- Equipment: Banner, podium, PA, class stickers, helmet stickers, first aid kits, sweeper vests, sound testing, Garmin InReach (x4)
- Invoice promoter at end of event and deposit cash

BANQUET COMMITTEE

- Set budget, Confirm VenueRider Prizes,Trophies,Donation request - prize table,Optional: food, entertainment, activities etc.